

MicroShopDB.com

The Problem:

Here we define what the problem is, what the objectives are to be and the implications of the current situation. So we'll look at each separately and define the various parts. This is so high level that it helps all involved to set clear objectives to attain a satisfactory resolution. To each of the four headings below, select and overwrite the text below it to insert your views, the text is purely for your assistance. Take up as much room as you need to convey what you have to say.

The Problem Itself:

Define the problem by listing the symptoms.

The Cause or Causes:

Speculate the cause of the symptoms listed above.

The Objectives of a Resolution:

State your Objectives that you consider will remove the problematic symptoms and causes.

The Current Scope:

What effect does the problem have that would be eliminated if the problem could be removed. It may be cost-related or it may state what effect it is having on your business.